

FBIS 1483-88
17 August 88

MEMORANDUM FOR: Director of Personnel
Personnel Services Branch

VIA: Chief, Clinical Division, OMS

FROM:
Acting Chief, FBIS/Personnel

25X1

SUBJECT: Request for Advance Sick Leave for:

25X1

1. Your approval is requested to advance 240 hours of
sick leave.

25X1

25X1

25X1

2. As of pay period 17, ending 13 August, had a sick leave
balance of 0 hours and an annual leave balance of minus 34 hours.

25X1

3. request for this advance and her doctor's statement are
attached.

25X1

25X1

Attachment:
As Stated

CONFIDENTIAL

25X1

SUBJECT: Request for Advance Sick Leave -

25X1

Concur:

[Redacted Signature]

for
Chief, FBIS/Production Group

Date

8/18/58

25X1

Concur:

[Redacted Signature]

Chief, Clinical Service, OMS

Date

8/19/58

25X1

APPROVED:

[Redacted Signature]

for
Director of Personnel

Date

24 August 1958

25X1